

galileoschool

MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS

FOR GIFTED LEARNING

Minutes of a meeting of the Board of Directors of the Galileo School for Gifted Learning duly called and held on October 19, 2020 via Zoom.

Board members present:

- ✓ Javier Rivera, Vice Chair
- ✓ Debbie Hahs-Vaughn, Secretary
- ✓ Jason Brodeur, Member
- ✓ Caleb Edwards, Member
- ✓ Rich Margadonna, Member
- ✓ Joe MacLaren, Member
- ✓ Treva Marshall, Member
- ✓ Kevin Miller, Member

Board members absent:

- ✓ Michele Gill, Chair

Guests present:

- ✓ No guests in attendance

With the approval of the directors present, Javier Rivera acted as Chair of the meeting, and Debbie Hahs-Vaughn recorded the minutes.

On motions duly made and seconded, it was voted that the minutes of the meeting of board of directors from Sept. 21, 2020 to be taken as read.

- I. Pledge of Allegiance
- II. Celebrations/Recognitions
 - a. Welcome to Nancy Brasel, new member of our school Advisory Board. She is an expert in early childhood education, and we are very excited to have her on the Board.
- III. Informational Items
 - a. Sunshine fund collections due via School Pay: \$50 minimum/each
- IV. Principal Report (M. Nunez)
 - a. Staffing update was provided. The biggest issue is finding substitutes for staff who are out due to COVID-19. Hiring an additional support person is on the consent agenda.
 - b. Budget Update was provided. Mrs. Nunez suggested that two permanent substitutes per campus would be helpful in filling the gaps. This would cost about \$17K per person.
 - i. Motion made, second, all in favor to approve two additional permanent substitutes per campus.
- V. Consent Agenda
 - a. Approval to hire an additional instructional assistant (listed in updated budget this evening \$17k)
 - b. Approval to hire a FT substitute teacher (additional \$3600 in benefits)
 - c. New Hires
 - i. Martha Wood - Intervention Teacher – Riverbend
 - ii. Jovann Dixon - Custodian - Riverbend
 - iii. Mindy Canada - Instructional Assistant
 - d. Motion made, second, all in favor to approve the consent agenda.
- VI. Committee Reports
 - a. Standing Committee Reports
 - i. Budget and Finance Committee (MacLaren)
 - ii. Annual Profit/Loss Statement due to the Board. Motion made, second, all in favor to approve the financials.
 - iii. Update on Audit
 - iv. Update on bonds for purchasing Riverbend facility. Interest rates are historically low so the committee is investigating purchasing Riverbend early (i.e., prior to 2021). Building Hope is agreeable to this, but all repairs need to be made before the purchase process begins.
 - v. Curriculum Committee
 - vi. PEAKS meeting set for 10/28. No further updates.

- vii. Development & Grants (T. Marshall)
 - a. Update on Science campaign. At about 13% and 10% of goal for the campuses. There will be a six-part outreach to parents. This campaign runs through next year.
 - b. Update on plans for 10th Year of Galileo School celebrations. A press-release was sent to the media. The *Sanford Herald* is going to run a piece in November.
 - c. The first major gift to the Skyway campus (\$15,000) was received. The gift was from Robin Justice and her sister, in honor of their parents.
 - d. The gala will be September 24, 2021 at Lake Mary Event Center. Celebrities are being targeted for attendance.

- viii. Marketing (C. Edwards). Website analytics were shared. Year to date, about 60% increase in traffic. An in-person training was conducted today for HubSpot to streamline communications.

b. Special Committee Reports

i. Facility Committee (K. Miller)

- a. Facility update was provided. The committee has toured the Skyway campus recently. There is still a lot of work to do. AC cannot be turned on yet so no finishing work can begin. An accurate timeline cannot be provided until a few issues are fixed (e.g., windows did not pass waterproof test). The best estimate by the committee is spring break, but it is very difficult to estimate any type of timeline at this point. At some point, we will have to pay some level of rent for the Skyway campus. The lease at Midway is through the end of December, and Building Hope is beginning discussions about extending that lease and adding more portables, should additional children come back to the campus.
- b. The committee is trying to push to have all the issues at the Riverbend campus completed before the bonds are issued.

ii. Strategic Planning Committee (R. Margadonna). No updates.

iii. Health & Wellness Committee (J. Brodeur). No updates.

VII. PTA/SAC Updates. Both campuses have PTAs up and running. No other updates.

OLD BUSINESS

VIII. Review and approve the revised budget. Motion made, second, all in favor to approve the Riverbend budget. Motion made, second, all in favor to approve the Skyway budget.

PUBLIC COMMENT

None.

NEW BUSINESS

- IX. Create a Board policy for employee applicants who are determined to be ineligible for hire due to non-disclosure of previous arrests on their application. Can they reapply after a period of time and be reconsidered? Mrs. Nunez shared how SCPS handles this. Subjectively, based on individual review boards, SCPS decides if individuals are able to reapply after one year. No changes will be made by the board on this.
- X. Review and approve Principal’s Individual Leadership Development Plan. Tabled.
- XI. For our CSP grant, we have to change our policy on our lottery procedures to align with CSP guidelines. Our current lottery policies provide for preference for "board members" in the lottery. By CSP policies, it can only be "founding board members." We have to change this for the term of the grant. Another recommendation that they made was that we add Galileo School for Gifted Learning-Skyway as a fictitious name under our Corporation name.
- a. Motion made, second, all in favor to change the lottery policy from ‘board members’ to ‘founding board members.’
 - b. Motion made, second, all in favor to add Galileo School for Gifted Learning-Skyway as a fictitious name under our Corporation name.
- xii. Upcoming Meetings

***NOTE: The November meeting has been rescheduled to December 7.**

DECEMBER 7, 5:30 pm

- Meet with teachers/staff—employee Town Hall
- Review of quarterly budget
- Caleb Edwards eligible for Board reappointment
- Treva Marshall eligible for board reappointment

DECEMBER (if needed)

- Board of Directors informally observes and evaluates School Director

XIII. Adjournment

There being no further business to transact at the time, it was voted to adjourn the meeting.

Dated: Oct. 19, 2020

Debbie Hahs-Vaughn, Secretary