

# galileoschool

MINUTES OF THE MEETING OF THE  
BOARD OF DIRECTORS

FOR GIFTED LEARNING

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Minutes of a meeting of the Board of Directors of the Galileo School for Gifted Learning duly called and held on May 11, 2023 via Zoom and at Galileo, Sanford, FL.

**Board members present:**

- ✓ Michele Gill, Chair
- ✓ Debbie Hahs-Vaughn, Secretary
- ✓ Jason Brodeur, Member
- ✓ Treva Marshall, Member
- ✓ Jonathan Wilkes, Member

**Board members absent:**

- ✓ Javier Rivera, Vice Chair
- ✓ Joe MacLaren, Member
- ✓ Kevin Miller, Member

Guests present:

- ✓

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With the approval of the directors present, Michele Gill acted as Chair of the meeting, and Debbie Hahs-Vaughn recorded the minutes.

On motions duly made and seconded, it was voted that the minutes of the meeting of board of directors from April 24, 2023 to be taken as read.

- I. Pledge of Allegiance
- II. Celebrations/Recognitions. CONGRATULATIONS to the entire Galileo School team for winning the 2023 Building Hope Impact Award for Student Empowerment! This is national recognition that our school mission and vision work: Students' voices and choices matter in learning. Thank you to all the Galileo teachers, staff, and school administration team for continuing to embrace the Galileo School Guiding Principles on a daily basis.
- III. Reminder: Board goals for the year:
  - *Continued alignment of school operations/curriculum with school mission and vision*
  - *Employee development and retention*
  - *Obtaining development/endowment funds to support our unique model of schooling*

#### IV. Informational Items

##### V. Principal Report (M. Nunez).

- a. There are a few staff openings still to fill for the upcoming school year.
- b. Teacher professional development is being conducted.
- c. Strategic planning is scheduled.
- d. Progress is being made on getting the land adjacent to Riverbend donated to allow the school to get a cow.

##### VI. Consent Agenda: New Hires

- Leslie Joyner Cunningham - Assistant Principal (Skyway)
- Savannah Ankersen - Elementary Teacher (Riverbend)
- Andrea Gross - Elementary Teacher (Riverbend)
- Motion made, second, all in favor to add two additional to the consent agenda.
- Christine Bumpus – Elementary Teacher (Riverbend)
- Whitney Williams – Behavior Technician (Riverbend)
- Motion made, second, all in favor to accept those on the consent agenda.

##### VII. Committee Reports

- I. Standing Committee Reports
  - A. Budget and Finance Committee (J. MacLaren). No updates.
  - B. Curriculum Committee (M. Gill). No updates.
  - C. Development & Grants (T. Marshall). There is still a possibility for funds to be received for the fire hydrant. The consultant is still working on leads for funding.
  - D. Marketing. No updates.

- II. Special Committee Reports
  - A. Facility Committee (K. Miller). Tabled.
  - B. Health & Wellness Committee (J. Brodeur). Mr. Brodeur is looking for ways to involve community.
  - C. Strategic Planning Committee (J. Rivera). Update provided earlier.

VIII. PTSA/SAC Updates

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**OLD BUSINESS**

- VII. Review and adopt revised Policies and Procedures document to account for addition of a Principal at Riverbend campus. Board Secretary will make approved edits, update Table of Contents and page #s, clean up formatting, send a clean copy to CEO and board members, and upload to Website.
  - a. Motion made, second, all in favor to approve the revised policies and procedures.
- VIII. Bylaw edits are tabled.

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**PUBLIC COMMENT**

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**NEW BUSINESS**

- IX. Reviewed and approved contract for Michelle Nunez. Motion made, second, all in favor to approve the contract.
- X. Reviewed and approved final evaluation scores for principal/CEO evaluation
- XI. Set dates for June/July combined meeting and August meeting

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## UPCOMING MEETINGS

### JUNE/JULY Combined Meeting

- Annual review of student achievement and retention data
- Annual review of Board's conflict of interest policy
- Annual review of board policies and procedures
- Operational issues
- Board recruitment
- Michele Gill, Debbie Hahs-Vaughn, Kevin Miller eligible for Board reappointment
- (Kevin Miller renew board training 2023)
- (Treva Marshall renew board training 2023)

### AUGUST

- Sunshine Fund collections (\$50 pp)
- Annual review and updating of bylaws
- Review of quarterly budget
- Rich Margadonna eligible for Board reappointment
- Review Board goals for the year
- Plan Annual Meeting for September

### SEPTEMBER

- Annual Meeting—election of new Board members and appointment of committee chairs
- Meet with Advisory Board
- School Success Report for previous year presented to the Board
- Annual Profit/Loss Statement due to the Board
- Review and approve Principal's Individual Leadership Development Plan.
- Annual audit conducted
- Review strategic plan
- Joe McLaren eligible for board reappointment
- Approve amended budget

### XII. Adjournment

There being no further business to transact at the time, it was voted to adjourn the meeting.

Dated: May 11, 2023

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Debbie Hahs-Vaughn, Secretary