

# galileoschool

MINUTES OF THE MEETING OF THE  
BOARD OF DIRECTORS

FOR GIFTED LEARNING

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Minutes of a meeting of the Board of Directors of the Galileo School for Gifted Learning duly called and held on December 12, 2022 via Zoom and at Galileo, Sanford, FL.

**Board members present:**

- ✓ Javier Rivera, Vice Chair
- ✓ Debbie Hahs-Vaughn, Secretary
- ✓ Joe MacLaren, Member
- ✓ Treva Marshall, Member
- ✓ Kevin Miller, Member

**Board members absent:**

- ✓ Michele Gill, Chair
- ✓ Jason Brodeur, Member
- ✓ Caleb Edwards, Member

**Guests present:**

- ✓ Stephanie Wintercorn, PTSA

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With the approval of the directors present, Javier Rivera acted as Chair of the meeting, and Debbie Hahs-Vaughn recorded the minutes.

On motions duly made and seconded, it was voted that the minutes of the meeting of board of directors from November 2, 2022 to be taken as read.

- I. Pledge of Allegiance
- II. Celebrations/Recognitions
- III. Reminder: Board goals for the year:
  - a. Continued alignment of school operations/curriculum with school mission and vision
  - b. Employee development and retention
  - c. Obtaining development/endowment funds to support our unique model of schooling
- IV. Informational Items
  - a. Board Sunshine Funds. All Board members have turned in their Sunshine funds.
  - b. Notarized ethics forms due to Dr. Hahs-Vaughn
  - c. Upcoming board governance trainings Hahs-Vaughn and Gill (Dec)
- V. BOARD VOLUNTEER DAY
  - a. Choose a day when everyone can volunteer to substitute teach so that one or two grade levels can have common planning time. (Pick several days so that the instructional coaches have some flexibility in working with teachers to pick a day.) This day will serve as our mandatory yearly in-person visit to the Galileo campus. Mrs. Nunez will coordinate
- VI. Principal Report (M. Nunez).
  - a. The new website is up and running.
  - b. Galileo is fully staffed given the proposals this evening.
  - c. Riverbend hurricane damage. There was some water intrusion. A second adjuster was out last week, and they seemed comfortable it was wind driven rain.
  - d. A new event was held, Jolly Jamboree, at Skyway campus. It was the best turnout ever held at Skyway.
- VII. Consent Agenda: New Hires. Motion made, second, all in favor to approve the consent agenda.
  - a. Daniel Rivera - Facility Manager
  - b. Norma Rivera - Instructional Assistant
  - c. Anthony Palermo Ruiz - Instructional Assistant
  - d. Alan Cyr - Mental Health Counselor
  - e. Danielle Dannenhoffer - Instructional Assistant
- VIII. Committee Reports
  - a. Standing Committee Reports
    - i. Budget and Finance Committee (J. MacLaren). October was the most recent. Riverbend, about \$400K in savings. October: \$483K income, \$488 expenses. Fiscal year: about \$1.9M income, \$2.2M expenses. Budgeted to be at a deficit because revenues lag. The deficit is not unsuspected. Skyway, \$2K in savings. October:

\$717K income, \$560 expenses. YTD: about \$2.6M income, \$2.55 expenses.

- ii. Motion made, second, all in favor to approve the financials.
  
- iii. Curriculum Committee (M. Gill)
  - iv. See attached notes from the meeting.
  
- v. Development & Grants (T. Marshall). Revenue from auction netted about \$10,000, which was about \$1,150 down from last year.
  
- vi. Marketing (C. Edwards)
  - vii. New website update
  
- b. Special Committee Reports
  - i. Facility Committee (K. Miller). No updates.
    - ii. Facility updates
    - iii. Update on reserve study
  
  - iv. Health & Wellness Committee (J. Brodeur)
  
  - v. Board Nominating Committee (M. Gill)
    - vi. Please forward any prospects to fill our remaining seat to M. Gill

IX. PTSA/SAC Updates. Stephanie Wintercorn provided an update. The Jolly Jamboree was very successful. The middle school dance will be held this week.

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**OLD BUSINESS**

None

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**PUBLIC COMMENT**

None noted.

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**NEW BUSINESS**

X. Policy HB 1557, Bathroom and Locker Room Policy, and Protection of Student Information. Mrs. Nunez spoke with legal counsel. The draft policies provided to the Board are what they have drafted and recommend for all their charter schools. He

recommended that the Board review and the school adopt today. Mr. Miller reviewed them, and they seem to comply with legislation.

- a. Motion made, second, all in favor to adopt the **Policy on School Bathrooms, Locker Rooms, and Dressing Rooms**.
- b. Motion made, second, all in favor to adopt the **Policy on Complaints Related to House Bill 1557 (2022)**.
- c. Motion made, second, all in favor to adopt the **Policy on the Protection of Student Information in Connection with Online Educational Services**.

XI. Principal Informal Evaluation (Closed meeting)

- Guests leave so the Board can meet with Mrs. Nunez to ask questions or provide insight into the first half of the school year.

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## UPCOMING MEETINGS

Tabled until Dr. Gill's schedule is known.

### JANUARY

- Schedule Curriculum Committee meeting for spring

### FEBRUARY

- Review of quarterly budget
- General Town Hall for stakeholders
- Javier Rivera and Jason Brodeur eligible for Board reappointment
- Revisit allowing enrollment preference for governing board members at the conclusion of the CPS grant

### MARCH

- Plan Strategic Planning Retreat
- Complete Qualtrics survey of iObservation eval for principal and of Galileo-specific survey
- Board Visit Day at Galileo School
- Annual parent/teacher/student survey
- Board of Directors formally observes and evaluates School Principal and conducts walk through of the school. Complete principal survey via Qualtrics.

XII. Adjournment

There being no further business to transact at the time, it was voted to adjourn the meeting.

Dated: December 12, 2022

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Debbie Hahs-Vaughn, Secretary