

galileoschool

MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS

FOR GIFTED LEARNING

Minutes of a meeting of the Board of Directors of the Galileo School for Gifted Learning duly called and held on September 14, 2022 via Zoom and at Galileo, Sanford, FL.

Board members present:

- ✓ Michele Gill, Chair
- ✓ Javier Rivera, Vice Chair
- ✓ Debbie Hahs-Vaughn, Secretary
- ✓ Caleb Edwards, Member
- ✓ Joe MacLaren, Member
- ✓ Treva Marshall, Member
- ✓ Kevin Miller, Member

Board members absent:

- ✓ Jason Brodeur, Member

Guests present:

- ✓ Nancy Brasel, Senior Instructor, Early Childhood Development and Education, UCF
- ✓ Nancy Chrisman, Strategic Account Director, Unmanned Air Systems, Crown Castle (virtually)
- ✓ Mary Little, Professor and Program Coordinator, Exceptional Student Education, UCF
- ✓ Stephen Schenck, Owner Spinnaker Technology, Inc, Former Deputy Mayor, City of Oviedo, and Galileo Founding Board Member

With the approval of the directors present, Michele Gill acted as Chair of the meeting, and Debbie Hahs-Vaughn recorded the minutes.

On motions duly made and seconded, it was voted that the minutes of the meeting of board of directors from August 22, 2022 to be taken as read.

- I. Pledge of Allegiance
- II. Celebrations/Recognitions
 - a. Introduction of Advisory Board Members for 2022-23:
 - Nancy Brasel, Senior Instructor, Early Childhood Development and Education, UCF
 - Derek Cavilla, Head of School, Futures Academy in Walnut Creek, CA., and former Galileo Director of Curriculum and Instruction
 - Nancy Chrisman, Strategic Account Director, Unmanned Air Systems, Crown Castle
 - Elizabeth Dooley, Professor, School of Teacher Education, UCF
 - Jeanette Garcia, Associate Professor, Department of Health Sciences, UCF
 - Mary Little, Professor and Program Coordinator, Exceptional Student Education, UCF
 - Stephen Schenck, Owner Spinnaker Technology, Inc, Former Deputy Mayor, City of Oviedo, and Galileo Founding Board Member
 - Taylor Wenzel, Senior Lecturer and Academic Program Coordinator, Elementary Education, UCF
- III. Reminder: Board goals for the year:
 - a. Continued alignment of school operations/curriculum with school mission and vision
 - b. Employee development and retention
 - c. Obtaining development/endowment funds to support our unique model of schooling
- IV. Informational Items
 - a. Board Sunshine Funds are due. Please use School Pay: <https://www.schoolpay.com/pay/for/20222023-Sunshine-Fund/SpkmMI>
 - b. Notarized ethics forms due today to Dr. Hahs-Vaughn
 - c. Upcoming board governance trainings due for Brodeur (Aug), Hahs-Vaughn (Dec), and Gill (Dec)
- V. **School Status Update for Advisory Board and Conversation Session**
 - a. Presentation of School Success Report. Highlights included: 100% proficiency in Algebra I EOC (Skyway) and Geometry EOC (Riverbend); 77% (Skyway) and 71% (Riverbend) reading proficiency (5th grade; state average is 55%). Riverbend is a A-rated school. Enrollment between the two campuses is 1,282 with a waiting list of 475. Retention of students is at 93% (the past four years it has ranged 93%-94%). There were about 1,200 lottery applications last year. ESE population is 19% (averaged between the two campuses). ESOL is increasing: 5% at Skyway and 1% at Riverbend. Most students at Riverbend are from Oviedo. At Skyway, the largest proportion is from Sanford. 29% and 36% free and reduced lunch (Riverbend and Skyway, respectively). Last year, teacher retention was 75%. Most retention

- challenges are non-instructional positions. Galileo is fully staffed currently.
 - b. Board goals were shared with the Advisory Board.
 - c. Q&A Discussion

- VI. Principal Report (M. Nunez)
 - a. Benefit Update. Mrs. Nunez is waiting on SCPS to provide information on teacher salary to ensure our starting teacher salary is competitive.
 - b. Staffing Update
 - c. Facilities/Space Update
 - d. Capital Improvement. The sunshade is being installed over the basketball court. This is being paid for by the CSP grant. An effort for capital improvement is to install awnings to assist with open areas.

- VII. Consent Agenda. Motion made, second, all in favor to approve the consent agenda.
 - a. Candidate: Heather Clayson - 5th grade teacher - Riverbend
 - b. Candidate (Employee Transfer): Tiffany Cordero -- from Dragon Watch to Instructional Assistant
 - c. Teah Garrison - transfer position (from Instructional Assistant to Teacher).

- VIII. Committee Reports
 - a. Standing Committee Reports
 - i. Budget and Finance Committee (MacLaren)
 - ii. Review of quarterly budget
 - iii. Review of audit. There were no deficiencies or issues noted by the auditor. Motion made, second, all in favor to accept the audit report.
 - iv. Annual Profit/Loss Statement due to the Board
 - v. \$403,000 (Riverbend) in savings. For fiscal year, at \$914K income and \$925 budget. Expenses were \$1.25M vs. \$1.24M budgeted. Motion made, second, all in favor to approve the financials.
 - vi. Curriculum Committee (M. Gill). Nothing to report.
 - vii. Development & Grants (T. Marshall). The auction is November 14-18 so the Board is asked to assist in donations.
 - viii. Marketing (C. Edwards). New website was shared.
 - b. Special Committee Reports
 - i. Facility Committee (K. Miller)
 - ii. Facility updates. There is difficulty in getting things fixed. The facilities committee is working to get issues resolved.
 - iii. Update on reserve study. This will need to be tied into budget discussion at a later time. A good amount of money will need to be set aside in reserves.

Initial calculations are \$100,000 Skyway and \$80,000 Riverbend should be set aside.

iv. Health & Wellness Committee (J. Brodeur). No updates.

v. Board Nominating Committee (M. Gill).

IX. PTSA/SAC Updates. No updates.

OLD BUSINESS

None noted.

PUBLIC COMMENT

None noted.

NEW BUSINESS

X. Joe MacLaren eligible for board reappointment. Motion made, second, all in favor to reappoint Mr. MacLaren.

XI. Election of new board committee chairs and members. Motion to reinstate Board committee members and chairs.

XII. Teacher salary increase proposal. Last year, base salary was \$47,500. By the end of the year, it was \$47,785. The board had approved a 3% increase and retention bonus. New starting pay is \$48,200. Motion made, second, all in favor to approve the allocation.

XIII. Revisit allowing enrollment preferences for governing board members at the conclusion of the CSP grant. Tabled.

XIV. Review and approve Principal's Individual Leadership Development Plan. Motion made, second, all in favor to approve the leadership plan.

XV. Plan meetings for October/November and December

UPCOMING MEETINGS

NOVEMBER 3, 5:30

- Fall curriculum Committee
- Meet with teachers/staff—employee Town Hall
- Review of quarterly budget
- Caleb Edwards eligible for Board reappointment
- Treva Marshall eligible for board reappointment
- Javier

DECEMBER 12, 5:30

- Board of Directors informally observes and evaluates School Principal
- (Michele Gill and Debbie Hahs-Vaughn renew Board training in 2022)

XVI. Adjournment

There being no further business to transact at the time, it was voted to adjourn the meeting.

Dated: September 14, 2022

Debbie Hahs-Vaughn, Secretary