

galileoschool

MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS

FOR GIFTED LEARNING

Minutes of a meeting of the Board of Directors of the Galileo School for Gifted Learning duly called and held on August 22, 2022 via Zoom and at Galileo, Sanford, FL.

Board members present:

- ✓ Michele Gill, Chair
- ✓ Javier Rivera, Vice Chair
- ✓ Debbie Hahs-Vaughn, Secretary
- ✓ Jason Brodeur, Member
- ✓ Caleb Edwards, Member
- ✓ Rich Margadonna, Member
- ✓ Joe MacLaren, Member
- ✓ Treva Marshall, Member
- ✓ Kevin Miller, Member

Guests present:

- ✓

With the approval of the directors present, Michele Gill acted as Chair of the meeting, and Debbie Hahs-Vaughn recorded the minutes.

On motions duly made and seconded, it was voted that the minutes of the meeting of board of directors from July 21, 2022 to be taken as read.

- I. Celebrations/Recognitions
 - a. Recognition Rich Margadonna's six years of service to the Galileo Board

- II. Informational Items
 - a. Board Sunshine Funds are due. Please use School Pay:
<https://www.schoolpay.com/pay/for/20222023-Sunshine-Fund/SpkmMI>
 - b. Notarized ethics forms due before next board meeting
 - c. Upcoming board governance trainings due for Brodeur (Aug), Hahs-Vaughn (Dec), and Gill (Dec)

- III. Principal Report (M. Nunez)
 - a. Benefit Update. Opportunity to purchase short term disability. Motion to add this as a benefit is added in new business. OCPS has released benefits and salaries, and Mrs. Nunez is waiting on SCPS to release theirs in order to evaluate how Galileo salary/benefits align with the surrounding school districts.
 - b. Staffing Update. There has been a little turnover.
 - c. Facilities/Space Update.
 - d. Capital Improvement. There is less awning coverage at Skyway for carline during inclement weather. This is a big wish list item for the school.
 - e. The school year has started well.

- IV. Consent Agenda
 - a. Tiffany Cordero - Riverbend - Dragon Watch
 - b. Lauren Liquori - Skyway - Dragon Watch
 - c. Lindi Leffler - Riverbend - Instructional Assistant - Riverbend
 - d. Michelle Arquines - Riverbend - 5th grade Teacher - Riverbend
 - e. Samantha Manassevitz - Skyway- Instructional Assistant
 - f. Teah Garrison - Skyway- Instructional Assistant
 - g. Irida Ruci - Skyway/Riverbend- Financial Clerk
 - h. Rachel Davis - Skyway - Instructional Assistant
 - i. Rosalie Manley - Skyway - Instructional Assistant
 - i. Motion made, second, all in favor to approve the proposed hires.

- V. Committee Reports
 - a. Standing Committee Reports
 - i. Budget and Finance Committee (MacLaren)
 - ii. Review of quarterly budget
 - iii. Curriculum Committee (M. Gill)
 - iv. Development & Grants (T. Marshall)
 - v. Marketing (C. Edwards)
 1. New website update. Traffic is similar to last year at this time. The

new website is in progress and information and documents being migrated to the new site. A Google drive folder or similar will be created to archive historical documents.

b. Special Committee Reports

i. Facility Committee (K. Miller)

ii. Facility updates

iii. Update on reserve study. The reserve study is completed and has been forwarded to Mr. Miller and the committee. We will discuss at the next meeting.

iv. Strategic Planning Committee (R. Margadonna)

v. Health & Wellness Committee (J. Brodeur). No updates.

VI. PTSA/SAC Updates. Spirit Night at Arcade Monsters is coming up. Executive meeting will be Monday.

OLD BUSINESS

None.

PUBLIC COMMENT

Parent comments were fielded.

NEW BUSINESS

VII. Motion made, second, all approved to add short term disability policy for all staff.

VIII. Annual review of student achievement and retention data. This was provided at the last meeting.

IX. Annual review of Board's conflict of interest policy. No updates.

X. Annual review of board policies and procedures. No updates.

XI. Annual review and updating of bylaws. No updates.

XII. Revisit allowing enrollment preferences for governing board members at the conclusion of the CSP grant. Galileo is still under the CSP grant so we cannot consider this yet. It will likely be October before this can be considered.

XIII. Review Board goals for the year. Considerations: employee professional development to assist with retention; competitive salaries and perks; endowment to fund initiatives; articulation and documenting school policies on safety.

XIV. Plan Annual Meeting for September

UPCOMING MEETINGS

SEPTEMBER; Skyway Campus

- Annual Meeting—election of new Board members and appointment of committee chairs
- Meet with Advisory Board
- School Success Report for previous year presented to the Board
- Annual Profit/Loss Statement due to the Board
- Review and approve Principal’s Individual Leadership Development Plan.
- Annual audit conducted
- Review strategic plan
- Joe McLaren eligible for board reappointment
- Approve amended budget

OCTOBER

NOVEMBER

- Meet with teachers/staff—employee Town Hall
- Review of quarterly budget
- Caleb Edwards eligible for Board reappointment
- Treva Marshall eligible for board reappointment
- Javier

DECEMBER

- Board of Directors informally observes and evaluates School Principal
- (Michele Gill and Debbie Hahs-Vaughn renew Board training in 2022)

XV. Adjournment

There being no further business to transact at the time, it was voted to adjourn the meeting.

Dated: August 22, 2022

Debbie Hahs-Vaughn, Secretary