

Minutes of a meeting of the Board of Directors of the Galileo School for Gifted Learning duly called and held on January 23, 2024 via Zoom and at Galileo, Sanford, FL.

Board members present:

- ✓ Michele Gill, Chair
- ✓ Javier Rivera, Vice Chair
- ✓ Debbie Hahs-Vaughn, Secretary
- ✓ Joe MacLaren, Member
- ✓ Jonathan Wilkes, Member

Board members absent:

- ✓ Jason Brodeur, Member
- ✓ Treva Marshall, Member
- ✓ Kevin Miller, Member

With the approval of the directors present, Michele Gill acted as Chair of the meeting, and Debbie Hahs-Vaughn recorded the minutes.

On motions duly made and seconded, it was voted that the minutes of the meeting of board of directors from November 28, 2023 to be taken as read.

- I. Pledge of Allegiance
- II. Celebrations/Recognitions
 - a. Applause and celebrations for an A rating and related funding that the school will receive because of this!
- I. Board goals for the year:
 - *Continued alignment of school operations/curriculum with school mission and vision*
 - *Employee development and retention*
 - *Obtaining development/endowment funds to support our unique model of schooling*
- II. Informational Items
 - Board members should schedule time to do an informal walkthrough of Galileo School and/or group meeting with Mrs. Nunez to check on midterm progress of both campuses
 - Save the Date: The Galileo Gala is back! It will be held at the Westin Hotel in Lake Mary on April 12, at 6 pm. We hope that all of you will be there!
- III. Principal Report (M. Nunez)
 - Land Donation - We are the proud owners of two new parcels of land at Riverbend located next to the current farm, representing about one acre. The price to survey the land is expensive so the facilities committee is considering if a survey is needed prior to fencing the land. Ideally, the land will be used to expand the land used for farming and purchase a cow.
 - Daycare Project - Borings, financing, conceptual design. The conceptual design is in the works. CPH produced an original design, and the facilities committee is providing feedback on that. PFM is the financial advisor, and they've been consulted for financing options.
 - Lottery update. Almost 300 applications have been received for the coming school year.
 - Staffing. No updates. There are no vacancies currently.
 - Capital Campaign/Gala. Both campuses have opportunities to purchase a brick for a \$500 donation to the capital campaign. \$23,000 has been raised to date for efforts including Riverbend flooring, shaded areas at Skyway, and farming purchases. The school is working with Kim Strong, a fundraising consultant, to lobby in Tallahassee for an appropriation for the new daycare..
 - Student Achievement. The second round of benchmark testing is completed and discussions about intervention and enrichment needs are taking place. In most places, achievement is ahead of where the students were last year at the same time.

- IV. Consent Agenda: New Hires. These were offered employment prior to the holiday break pending board approval. Motion made, second, all in favor to approve the proposed new hires.
- Velika Williams (Third Grade Teacher) - Riverbend
 - Ruth Caldwell (Mental Health Counselor)- Riverbend
 - Andrea Cortes (Instructional Assistant)- Riverbend
 - Transfer: Lauren Bedell (3rd grade Riverbend) transferred to a grant funded position newly open at Skyway as an Intervention Teacher.
- V. Committee Reports
- Standing Committee Reports
 - Budget and Finance Committee (J. MacLaren)
 - Review of quarterly budget. Riverbend: \$3.1 revenue, \$3.18 expenses. Skyway: \$4.1 revenue, \$3.9 expenses. Combined, we carry a surplus of about \$112K. Budgeting considerations will be made for next year on distributions to the campuses to address the greater expenses at Riverbend.
 - Motion made, second, all in favor to approve the monthly financials.
 - Curriculum Committee (M. Gill). No updates.
 - Development & Grants (T. Marshall). No updates beyond the Gala.
 - Marketing (D. Hahs-Vaughn). No updates.
 - Special Committee Reports
 - Facility Committee (J. Wilkes). The school is waiting on funds from millage to assist with floors in Riverbend, and the school will work with the facilities committee on this. The committee will be meeting Monday, and parents will be attending to participate on the preschool committee. Water issues at Riverbend seem to be resolved.
 - Strategic Planning Committee (J. Rivera)
 - Review and vote on Strategic Planning Committee recommendations. A meeting will be scheduled this spring.
- VI. PTSA/SAC Updates. Both campuses are working on literacy efforts. At Riverbend, the A+ plan was approved by the SAC committee. Riverbend is looking for an old bookshelf to transform into a book vending machine.

OLD BUSINESS

- VII. Review and vote on approval: Riverbend budget modification. This was completed at a previous meeting.

PUBLIC COMMENT

No comments.

NEW BUSINESS

- VIII. Plan February Town Hall
- IX. Motion made, second, all in favor to add the financial planner contract to the agenda. This will be add-on to the current bonds, so the committee recommends hiring PFM to assist with this. Fees for PFM will be added to the loan. Motion made, second, all in favor to approve the contract for PFM.
- X. Set meeting dates for February – May

UPCOMING MEETINGS

FEBRUARY 27, 2024, 5:30 virtual town hall, 6:00 Board meeting

- Review of quarterly budget
- Jason Brodeur eligible for board reappointment
- General Town Hall for stakeholders
- Revisit allowing enrollment preference for governing board members at the conclusion of the CPS grant

MARCH 28, 2024, 5:30

- Plan Strategic Planning Retreat
- Complete Qualtrics survey of iObservation eval for principal and of Galileo-specific survey
- Board Visit Day at Galileo School
- Annual parent/teacher/student survey
- Board of Directors formally observes and evaluates School Principal and conducts walk through of the school. Complete principal survey via Qualtrics.
- Board discusses CEO contract at a board meeting before discussing it with the CEO

APRIL 23, 2024

- Principal Evaluation process: Principal conducts self-evaluation and submits to the Board by the May board meeting. Compile Board members' survey responses.
- Strategic Planning Retreat
- Johnathan Wilkes eligible for board reappointment
- Budget discussions for next year

MAY 21, 2024

- Approve next year's budget
- Review of quarterly budget
- Approve teacher and staff contracts
- Approve Principal contract
- Upload final principal evaluation scores
- Plan Fall Gala

XI. Adjournment

There being no further business to transact at the time, it was voted to adjourn the meeting.

Dated: January 23, 2024

Debbie Hahs-Vaughn, Secretary