

galileoschool

MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS

FOR GIFTED LEARNING

Minutes of a meeting of the Board of Directors of the Galileo School for Gifted Learning duly called and held on April 24, 2023 via Zoom and at Galileo, Sanford, FL.

Board members present:

- ✓ Michele Gill, Chair
- ✓ Javier Rivera, Vice Chair
- ✓ Debbie Hahs-Vaughn, Secretary
- ✓ Jason Brodeur, Member
- ✓ Joe MacLaren, Member
- ✓ Treva Marshall, Member
- ✓ Jonathan Wilkes, Member

Board members absent:

- ✓ Kevin Miller

Guests present:

- ✓ Nicolette Sawaya, SGA president

With the approval of the directors present, Michele Gill acted as Chair of the meeting, and Debbie Hahs-Vaughn recorded the minutes.

On motions duly made and seconded, it was voted that the minutes of the meeting of board of directors from March 27, 2023 to be taken as read.

- I. Pledge of Allegiance
- II. Celebrations/Recognitions
 - a. Welcome to new Board member: Jonathan Wilkes!
 - b. The Galileo Board wants to recognize the fantastic work being done by Galileo teachers, staff, and school administrators—we saw such incredible student engagement happening during our Board Visit Day on April 20, 2023.
 - c. Welcome to the Riverbend and Skyway class presidents!
- III. Reminder: Board goals for the year:
 - *Continued alignment of school operations/curriculum with school mission and vision*
 - *Employee development and retention*
 - *Obtaining development/endowment funds to support our unique model of schooling*
- IV. Informational Items
 - Reminder: Principal Evaluation process: Principal conducts self-evaluation and submits to the Board by the May board meeting. Compile Board members' survey responses.
- V. Principal Report (M. Nunez)
 - a. Review 2023 Stakeholder surveys
- VI. Consent Agenda: New Hires. Motion made, second, all in favor to approve the consent agenda.
 - Megan Foster - Teacher
 - Christine Blank - Instructional Assistant - Skyway
 - Karina Garcia - Instructional Assistant- Skyway
 - Michelle Kurasz - STEAM Teacher – Skyway
- VII. Committee Reports
 - Standing Committee Reports
 - i. Budget and Finance Committee (J. MacLaren)
 - ii. Review of quarterly budget. Riverbend, \$4.5M income, \$4.8 expenses; Skyway, \$5.8M income, 5.85M expenses. Most of the deficit will be made up when ESSER funds are received. Motion made, second, all in favor to approve the treasurer's report.
 - iii. Riverbend: \$5.7M; Skyway,: \$7.4M. Reserves are about \$200K profit. This year, Galileo will make less on VPK since there are so many staff VPK children.
 - iv. Curriculum Committee (M. Gill). The curriculum committee met and an update was provided. Various types of curriculum are being reviewed.

v. Development & Grants (T. Marshall). The parent campaign will be launched soon to assist in raising \$80K to relocate the fire hydrant. Kim is reaching out to the Duda Foundation and has reached out to Seminole County to see if they have funds to assist with this.

vi. Marketing.

- Special Committee Reports

vii. Facility Committee (K. Miller)

viii. Facility updates was provided.

ix. Health & Wellness Committee (J. Brodeur). No updates.

x. Strategic Planning Committee (J. Rivera). No updates.

VIII. PTSA/SAC Updates. No updates.

OLD BUSINESS

- I. Update on two small parcels of land for Galileo farms at Riverbend campus.
- II. By-Laws and Policy & Procedures update re: CEO duties. Tabled.
- III. Revisit idea of forming a high school. Board is generally in favor of continuing this discussion.

PUBLIC COMMENT

Nicolette Sawaya, SGA president, indicated that they may be having a fundraiser before the end of the year, with funds being raised for playground equipment.

NEW BUSINESS

- I. Budget review. Motion made, second, all in favor to approve the draft 2023-2024 budgets. Within the proposed budget, Mrs. Nunez has allocated for an average salary increase of 3% based on merit for employees not switching job classifications.
- II. Review and approve employee contracts. Motion made, second, all in favor to approve employee contracts.

- III. Review and approve contract for new Riverbend principal. Motion made, second, all in favor to approve the contract.
- IV. Review and approve Galileo School Selection of Instructional and Reading Materials policy. Motion made, second, six in favor and one abstention to approve the policy.
- V. Board discusses Principal contract. Motion made, second, all in favor to approve the contract as discussed.

UPCOMING MEETINGS

MAY 11, 2023

- Approve next year's budget
- Review of quarterly budget
- Approve teacher and staff contracts
- Approve Principal contract
- Upload final principal evaluation scores
- Plan Fall Gala

JUNE/JULY Combined Meeting

- Annual review of student achievement and retention data
- Annual review of Board's conflict of interest policy
- Annual review of board policies and procedures
- Operational issues
- Board recruitment
- Michele Gill, Debbie Hahs-Vaughn, Kevin Miller eligible for Board reappointment
- (Kevin Miller renew board training 2023)
- (Treva Marshall renew board training 2023)

IX. Adjournment

There being no further business to transact at the time, it was voted to adjourn the meeting.

Dated: April 24, 2023

Debbie Hahs-Vaughn, Secretary