

galileoschool

MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS

FOR GIFTED LEARNING

Minutes of a meeting of the Board of Directors of the Galileo School for Gifted Learning duly called and held on August 20, 2020 via Zoom.

Board members present:

- ✓ Michele Gill, Chair
- ✓ Javier Rivera, Vice Chair
- ✓ Debbie Hahs-Vaughn, Secretary
- ✓ Jason Brodeur, Member
- ✓ Caleb Edwards, Member
- ✓ Rich Margadonna, Member
- ✓ Joe MacLaren, Member
- ✓ Treva Marshall, Member

Guests present:

- ✓ Dr. Jayaram Brindala

Board members absent:

- ✓ Kevin Miller, Member

With the approval of the directors present, Michele Gill acted as Chair of the meeting, and Debbie Hahs-Vaughn recorded the minutes.

On motions duly made and seconded, it was voted that the minutes of the meeting of board of directors from July 13, 2020 to be taken as read.

- I. Pledge of Allegiance
- II. Celebrations/Recognitions
 - a. Our gratitude and recognition goes to the Galileo School staff, admin, and faculty, led by Michelle Nunez, for a successful start to Galileo School's 10th year of existence, in the midst of a pandemic, with a second location opening. Thank you!
- III. Informational Items
 - a. Sunshine fund collections due via School Pay: \$50 minimum/each
- IV. Principal Report (M. Nunez)
 - a. The start of school has went well. Exceptional teachers have been hired for the new campus. The only challenge has been the old Midway facility itself (e.g., AC). The campus itself is very attractive, and thanks to Building Hope for this. The teachers are doing well managing traditional and virtual. PTA and SAC are being formed at the Skyway campus.
 - b. Staffing. One custodian remains to be hired.
 - c. Enrollment is strong. There is a waiting list for many grade levels. Skyway opened at 588.
 - d. Facilities. Noted previously.
- V. Consent Agenda. Motion made, second, all approved to hire the proposed new hires.
New Hires:
 - Jayda Barnes, Instructional Assistant - Riverbend
 - Morganne Kerr, Instructional Assistant - Skyway
 - Bimisola Thompson, Instructional Assistant/Permanent Sub - Skyway
 - Kerry Sharkey, Instructional Assistant - Skyway
 - Andrea Jimenez, ESE Teacher - Skyway
- VI. Committee Reports
 - a. Standing Committee Reports
 - i. Budget and Finance Committee (MacLaren)
 - ii. Review of quarterly budget. An amended budget will be shared at the next meeting. The CSP grant funds have not been released yet, thus the reserves will appear diminished until that happens.
 - iii. Curriculum Committee. No updates.
 - iv. Development & Grants (T. Marshall). The Orlando Philharmonic has offered to lend Galileo a marimba for one year. Mrs. Marshall will speak with Mrs. Nunez regarding logistics and the extent to which there is space at Galileo to keep it.

- v. Marketing (C. Edwards). Website traffic is up about 57%. More people are using mobile access, and the website needs some work to optimize for mobile. A clear navigational path to each campus on the website is also needed.

b. Special Committee Reports

i. Facility Committee (K. Miller)

- ii. Facility update was provided by Mr. Rivera. There are delays to the Skyway campus due to FPL not getting power to the site as well as COVID-19. The current schedule from the builder is to have the temporary certificate of occupancy by late October or early November. Thus, we are targeting an end-of-semester move in date.

iii. Strategic Planning Committee (R. Margadonna)

VII. PTA/SAC Updates. No updates.

OLD BUSINESS

- a. Review and approval of new ad hoc board committee. Motion made, second, all approved the structure of the committee as proposed.

- i. **Health and Wellness Committee** (Jason Brodeur - Chair, Dr. Jayaram Brindala, member)

- 1. **Purpose:** This committee aims to promote and to improve the health and wellness of students, staff, their families, and their communities.
Physical health and wellness includes nutrition, physical activity, safety, and prevention. Behavioral health and wellness includes psychological wellbeing, mental health, and interpersonal relationships. Social determinants of health include conditions in the places where people live, learn, work, and play affecting a wide range of health risks and outcomes.
- 2. **Duties:** This committee develops, implements, and evaluates programs in health and wellness for students, staff, their families, and their communities.
- 3. **Inventory:** This committee inventories, organizes, and promotes health and wellness activities for awareness and participation.
- 4. **Integrate:** This committee integrates health and wellness activities into a broader health and wellness strategy for coordination and execution.
- 5. **Innovate:** This committee creates and refines health and wellness activities to translate research findings into policy and practice.
- 6. **Number of members:** 2 minimum (one Board member, one parent representative and such other persons as the Board may from time to time appoint to assist with committee duties)
- 7. **Reporting requirement:** Report as needed; must report after any committee meetings are held to update the Board.

PUBLIC COMMENT

Positive comments regarding the school were provided by a parent in attendance.

NEW BUSINESS

VIII. New Business

- a. Proposals to hire experts to assist in process of securing bonds. Motion made, second, all approved to secure the services as proposed. Currently, the purchase options for both campuses are not aligned, but the lawyers will advise if there is an option to purchase bonds for the Skyway campus in addition to the Riverbend campus (which is the immediate priority).
 - 1) Payment of up to \$50,000 for PFM to serve as financial advisor on our bond issuance (with the fee paid out of bond proceeds and nothing owed if no bonds are issued), and
 - 2) Payment of \$50-75,000 to Watson Sloane for this law firm to serve as bond counsel (we would need to pay them at their hourly rates if we didn't issue bonds).
- b. Plan 10th Year of Galileo School celebrations. Mrs. Marshall, Mr. Edwards, and Mr. Margadonna will work on marketing and other elements for the 10th year celebration.
- c. Annual review and updating of bylaws. No changes to the bylaws were suggested.
- d. Rich Margadonna eligible for Board re-appointment. Motion made, second, all approved to re-appoint Mr. Margadonna to the Board.
- e. Review Board goals for the year. Opening of the Skyway campus and issuing bonds are the primary goals for the Board for the year.
- f. Plan Annual Meeting for September. Mrs. Nunez will share a school report. A presentation to celebrate the 10th year anniversary will be shared as well.

IX. Important Dates

SEPTEMBER 21, 5:30 pm

- Annual Meeting—election of new Board members and appointment of committee chairs
- Meet with Advisory Board
- Annual Profit/Loss Statement due to the Board
- Review and approve Principal's Individual Leadership Development Plan.
- Annual audit conducted
- Review strategic plan
- Joe McLaren eligible for board reappointment
- Approve amended budget

OCTOBER 19, 5:30 pm

- October 2018: Begin talks to discuss early purchase of first school building
- Discuss staffing and admin plan for new school
- School Success Report for previous year presented to the Board

NOVEMBER 30, 5:30 pm

- Meet with teachers/staff—employee Town Hall
- Review of quarterly budget
- Caleb Edwards eligible for Board reappointment
- Treva Marshall eligible for board reappointment

DECEMBER (if needed)

- Board of Directors informally observes and evaluates School Director

X. Adjournment

There being no further business to transact at the time, it was voted to adjourn the meeting.

Dated: August 20, 2020

Debbie Hahs-Vaughn, Secretary