

galileoschool

MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS

FOR GIFTED LEARNING

Minutes of a meeting of the Board of Directors of the Galileo School for Gifted Learning duly called and held on December 8, 2021 via Zoom and at Galileo, Sanford, FL.

Board members present:

- ✓ Michele Gill, Chair
- ✓ Javier Rivera, Vice Chair
- ✓ Debbie Hahs-Vaughn, Secretary
- ✓ Caleb Edwards, Member
- ✓ Rich Margadonna, Member
- ✓ Treva Marshall, Member
- ✓ Kevin Miller, Member

Board members absent:

- ✓ Jason Brodeur, Member
- ✓ Joe MacLaren, Member

With the approval of the directors present, Michele Gill acted as Chair of the meeting, and Debbie Hahs-Vaughn recorded the minutes.

On motions duly made and seconded, it was voted that the minutes of the meeting of board of directors from November 1, 2021 to be taken as read.

- I. The employee town hall was held. Comments were shared from staff attending. The Board expressed their great appreciation for all the Galileo teachers and staff.
- II. Pledge of Allegiance
- III. Celebrations/Recognitions
 - a. The Seminole County PTSA has honored the Galileo Skyway PTSA as the PTA of the Month for November, 2021. Congratulations, and Galileo loves our parents and teachers!
- IV. PTSA/SAC Updates
- V. Principal Report (M. Nunez)
 - a. Skyway building update. The SCPS Deputy Superintendents visited today and were impressed with the new facility. The facilities committee will be conducting a walk through to determine what still needs to be completed.
 - b. PTA/PTO. PTAs from Skyway and Riverbend are not in alignment with governmental structure . Skyway will continue with a PTSA and Riverbend will move to a PTO.
 - c. Enrollment. Middle school enrollment in 7th grade is an area of deficit. Tours will begin in January, and the lottery opens in January.
 - d. Maternity leaves upcoming for Spring 2022: Bookkeeper, Behavior Specialist, School Psychologist, Staffing Specialist, Teacher.
 - e. PPP Loan update. Began making payments on the remainder of the loan (total was approximately \$52K), and this should be paid off by the end of this calendar year.
 - f. CSP Grant update. – The remaining funds will be spent on a shade that will cover the Skyway basketball court.
 - g. American Rescue Plan – ESSER III dollars. This recent pot of money that can be used to address needs that occurred as a result of the pandemic will be spent on additional staffing and portables to create more space between students.
- VI. Consent Agenda
 - a. Recommended Hires. Motion made, second, all in favor to amend the consent agenda to add Bobby Velasquez and Kailanee Lamy.
 - i. Valeria Stryker - ESE Teacher (New position with ESSER III funds)
 - ii. Tara Nelson - ESE Teacher
 - iii. Luzmarie Burgos- Instructional Assistant /Cafeteria Support
 - iv. Numaliz Chokr - Dragon Watch Riverbend
 - v. Troy Duzant - Instructional Assistant/ Dragon Watch Riverbend
 - vi. Elizabeth Lopez - Speech/ Language Pathologist (Part-time)
 - vii. Bobby Velasquez- Guidance Counselor (Skyway) – (ESSER III funds)
 - viii. Position Transfer- Kailanee Lamy (moving from secretary to Permanent Sub)
 - b. Transfer

- i. Laura Northington - Moving from Senior Intern/Dragon Watch Staff to Intervention Teacher (ESSER II funds)
 - c. Motion made, second, all approved for Mrs. Nunez to hire the recommended candidates.
- VII. Committee Reports
 - a. Standing Committee Reports
 - i. Budget and Finance Committee (MacLaren). No financials are available currently.
 - ii. Curriculum Committee (M. Gill). The committee will meet in the Spring.
 - iii. Development & Grants (T. Marshall)
 - iv. Update on Silent Auction. The silent auction was a great success! Total income was \$13,841; after expenses, netted slightly more than \$11K. This was more than anticipated the school would receive. The software to manage was a great resource for data mining, and the school have access for 18 months.
 - v. Marketing (C. Edwards)
 - vi. Website redesign was discussed. This will move away from Word Press and will be more customized (Squared Space, a hosted space that doesn't require maintenance).
 - vii. Recommendation to have new photography and video for the new website. This is an expense of about \$3,800.
 - viii. Analytics were discussed. Much of the traffic is from the Oviedo area, and a lot of the searching is organically (i.e., Googling to find the school).
 - b. Special Committee Reports
 - i. Facility Committee (K. Miller)
 - ii. Facility updates were provided in the principal report. Galileo is holding off payment until the punch list is complete.
 - iii. Strategic Planning Committee (R. Margadonna)
 - iv. Update on Strategic Planning.
 - v. Health & Wellness Committee (J. Brodeur)
- VIII. PTSA/SAC Updates. The PTSA was honored by PTA of the month by Seminole County.

OLD BUSINESS

None.

PUBLIC COMMENT

None fielded.

NEW BUSINESS

- IX. ESSER III funding proposal. Motion to approve the ESSER III proposal.
- X. ERTC proposal (Karsten Briggs). ERTC is a funding opportunity similar to PPP. The application must be filed prior to the end of December 2021 in order to be eligible. Lisa Bengel and Mr. Briggs are working together on a proposal. Mrs. Nunez will follow up with Mrs. Bengel. Motion made, second, all approved to authorize Mr. Briggs' to file for ERTC funding up to a fee of 7%.
- XI. Review of current legal counsel (D. Hahs-Vaughn). Suzanne D'Agresti has retired. Kevin Miller will work with Mrs. Nunez on a recommendation for a new attorney.
- XII. Input on potential new website. The school received a \$10K anonymous gift to rebuild the website. The marketing committee is supportive of using Square Space. Motion made, second, all approved to spend up to \$3,800 for photography and video footage for the new website. The Board recommends exploring the option of using parents who are professional photographers if possible.

Upcoming Meetings

JANUARY 13, 2022, 5:30, Zoom and Galileo

- Schedule Curriculum Committee meeting for spring

FEBRUARY, TBD

- Review of quarterly budget
- General Town Hall for stakeholders
- Javier Rivera and Jason Brodeur eligible for Board reappointment
- Revisit allowing enrollment preference for governing board members at the conclusion of the CPS grant

MARCH, TBD

- Plan Strategic Planning Retreat
- Complete Qualtrics survey of iObservation eval for principal and of Galileo-specific survey
- Board Visit Day at Galileo School
- Annual parent/teacher/student survey

Board of Directors formally observes and evaluates School Principal
XIII. Adjournment

There being no further business to transact at the time, it was voted to adjourn the meeting.

Dated: December 8, 2021

Debbie Hahs-Vaughn, Secretary