

galileoschool

MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS

FOR GIFTED LEARNING

Minutes of a meeting of the Board of Directors of the Galileo School for Gifted Learning duly called and held on January 20, 2021 at via Zoom and at Galileo, Sanford, FL.

Board members present:

- ✓ Michele Gill, Chair
- ✓ Javier Rivera, Vice Chair
- ✓ Debbie Hahs-Vaughn, Secretary
- ✓ Jason Brodeur, Member
- ✓ Caleb Edwards, Member
- ✓ Rich Margadonna, Member
- ✓ Joe MaLaren, Member
- ✓ Treva Marshall, Member
- ✓ Kevin Miller, Member

Guests present:

- ✓

With the approval of the directors present, Michele Gill acted as Chair of the meeting, and Debbie Hahs-Vaughn recorded the minutes.

On motions duly made and seconded, it was voted that the minutes of the meeting of board of directors from December 7, 2020 to be taken as read.

- I. Pledge of Allegiance
- II. Celebrations/Recognitions
- III. Informational Items. An update on the impact of COVID and quarantines was provided. Lottery applications are being accepted.
- IV. Principal Report (M. Nunez)
 - a. VPK Lottery Preference Clarification:
 - i. Siblings of current Galileo students will receive preference in the lottery for VPK openings.
 - ii. Staff Members will receive preference in the lottery for VPK spots
 - iii. Current VPK students do not have preference in the lottery for Kindergarten, unless they are a sibling of a current student or the child of a Galileo staff member or founding board member (This is due to guidelines associated with being a CSP federal grant recipient).
- V. Consent Agenda
 - a. New Hires
 - i. Instructional Assistant - Amanda Lord
 - ii. Instructional Assistant - Richard Green
 - iii. School Nurse - Sahily Scott
 - b. Proposal to adopt new Galileo Transfer Policy
 - i. If a student wants to move from one campus to the other, they must apply for a transfer and go on the waiting list in the grade level in which they are requesting the transfer at the other Galileo Campus. They may still use sibling preference, since they are an existing family. They do not need to give up their current seat in order to seek the transfer.
 - c. Proposal for update to the Galileo School COVID-19 Quarantine/PTO Policy
 - d. Motion made, second, all in favor to approve the consent agenda items.
- VI. Committee Reports
 - a. Standing Committee Reports
 - i. Budget and Finance Committee (MacLaren)
 - ii. Update on bonds for purchasing Riverbend facility was provided. s
 - iii. Quarterly budget was reviewed. Fiscal year to date at Riverbend is \$2,548,609 income; \$2,641,842 expenses. Fiscal year to date at Skyway is \$2,485,852 income; \$2,215,569 expenses.
 - iv. Motion made, second, all in favor to approve the monthly financials.

v. Curriculum Committee

- vi. January meeting report was provided. Dr. Gill shared how teachers are working with profoundly gifted students. Dr. Gill also reported on the PEAKS program, which will soon be open to all middle school students, instead of just those that are gifted and talented. The Galileo VPK program is underway and going well. They are using the Creative Curriculum. . Two different math curriculums are being used between the two campuses. At the end of the year, administration will look at proficiency data to see if one curriculum seems to have been more successful than the other. There were discussions about working with diverse populations.

vii. Development & Grants (T. Marshall)

- viii. Update on Science campaign. Riverbend is at 47% of goal, Skyway 28% of goal. There are 253 days left in the campaign.
- ix. Update on plans for 10th Year of Galileo School celebrations will be shared in the future. Ten years founder day was featured in the *Sanford Herald*. August 15, 2011 was the first day of school at Galileo.
- x. Update on Gala for September. The committee met and discussed a plan B option in the event a traditional gala would not be possible (e.g., virtual event).
- xi. More information will be shared soon regarding the naming right donation.

- xii. Marketing (C. Edwards). Updates on web traffic were shared, with traffic up about 50% as compared to this time last year. The committee has begun planning website organization given the two campuses.

b. Special Committee Reports

i. Facility Committee (K. Miller)

- ii. Facility updates: Skyway and Riverbend. Repairs are nearing completion at Riverbend. The committee is trying to get all remediation work at the school completed before bonds are issued. It is anticipated the new facility will be ready after spring break.

- iii. Strategic Planning Committee (R. Margadonna) update was provided.

- iv. Health & Wellness Committee (J. Brodeur). The proposal for Farm to Table was shared.

VII. PTA/SAC Updates

OLD BUSINESS

VIII. Review and approve Principal's Individual Leadership Development Plan

PUBLIC COMMENT

NEW BUSINESS

- IX. Motion made, second, all in favor to add the Farm to Table proposal to the agenda. This was previously discussed in the committee update section.
- X. Proposal to adopt a Board Reimbursement Resolution. Motion made, second, all in favor to approve the resolution. (attached).
- XI. Proposal for new capital improvement project to improve Riverbend teacher workroom. Motion made, second, all in favor to approve the resolution.
- XII. Important Dates

FEBRUARY 10, 5:30

- Reconsider Parent Volunteer Hours requirement for current school year
- Review of quarterly budget
- Open Principal Evaluation (Marzano) in Qualtrics and create a SECOND evaluation survey for the Board re: CEO duties and mission/vision
- General Town Hall for stakeholders
- Javier Rivera and Jason Brodeur eligible for Board reappointment

MARCH 10, 5:30

- Plan Strategic Planning Retreat
- Complete Qualtrics survey of iObservation eval for principal and of Galileo-specific survey
- Board Visit Day at Galileo School
- Annual parent/teacher/student survey
- Board of Directors formally observes and evaluates School Principal and conducts walk through of the school. Complete principal survey via Qualtrics.
- Joe MacLaren renew Board Training, April 2021

APRIL 21, 5:30

- Principal Evaluation process: Principal conducts self-evaluation and submits to the Board by the May board meeting. Compile Board members' survey responses.
- Strategic Planning Retreat
- Budget discussions for next year
- Board discusses Principal contract at a board meeting before discussing it with the Principal.
- (Javier Rivera renew Board training, May 2021)
- April 2021: Need to let Building Hope know if we are pursuing option to purchase building
- Plan gala for fall

MAY 12, 5:30

- Approve next year's budget
- Review of quarterly budget
- Approve teacher and staff contracts
- Approve Principal contract
- Upload final principal evaluation scores

XIII. Adjournment

There being no further business to transact at the time, it was voted to adjourn the meeting.

Dated: January 20, 2021

Debbie Hahs-Vaughn, Secretary

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
GALILEO SCHOOL FOUNDATION, INC. ADOPTED AT A
MEETING OF THE BOARD HELD ON JANUARY 20, 2021.

WHEREAS, The Galileo School Foundation, Inc., a Florida not-for-profit corporation and an organization described in Section 501(c)(3) of the Internal Revenue Code (the "Corporation") is expected to incur certain costs in relation to the proposed acquisition of Riverbend and, possibly, Skyway Galileo School for Gifted Learning Charter School Facilities from Cameron Avenue Charter Property, LLC and Building Hope Skyway Drive, LLC, respectively, the current owners and lessors of such Facilities, and the acquisition and construction of various capital improvements to such Facilities, as necessary (collectively, the "Schools");

WHEREAS, the Corporation has determined it is in its best interest to request a qualified issuer (the "Issuer") of tax-exempt obligations to issue such obligations on its behalf in order to finance and refinance all or a portion of the costs of such Schools and to reimburse itself for costs of such Schools incurred by the Corporation prior to the date of issuance of such tax-exempt obligations; and

WHEREAS, the United States Department of Treasury has issued various regulations in regard to reimbursement of prior expenditures with the proceeds of tax exempt debt;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GALILEO SCHOOL FOUNDATION, INC. AS FOLLOWS:

SECTION 1. It is the intent of the Corporation to reimburse various costs and expenditures relating to the acquisition and construction of the Schools including, without limitation, those listed in Exhibit A hereto, all of which costs and expenditures represent "original expenditures" as such term is defined in Treasury Regulations Section 1.150-2(c). Such original expenditures are expected to be paid from the Corporation's charter revenues generated from the ownership and operation of the Schools and other miscellaneous revenues of the Corporation. It is reasonably expected that reimbursement of such original expenditures shall come from the issuance by an Issuer of tax-exempt debt which is not expected to exceed \$30,000,000 aggregate principal amount. It is currently the intention of the Corporation to secure such tax-exempt debt by a pledge of and lien upon the operating revenues of the Corporation including the charter revenues derived from the operation of the Schools. The expenditures to be reimbursed shall be consistent with the Corporation's budgetary and financial policy as being the type of expenditures which shall be paid on a long-term basis.

SECTION 2. It is the intent of this resolution to meet the requirements of Treasury Regulations Section 1.150-2 and to be a declaration of official intent under such Section.

SECTION 3. This resolution shall take effect immediately.

ADOPTED, at a regular meeting this 20th day of January 2021.

**THE GALILEO SCHOOL
FOUNDATION, INC.**

Chair

ATTEST:

Secretary

