

# galileoschool

FOR GIFTED LEARNING

## MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

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Minutes of a meeting of the Board of Directors of the Galileo School for Gifted Learning duly called and held on January 8, 2019 at Carillon United Methodist Church, Orlando, FL.

**Board members present:**

- ✓ Javier Rivera, Vice Chair
- ✓ Debbie Hahs-Vaughn, Secretary
- ✓ Caleb Edwards, Member
- ✓ Rich Margadonna, Member
- ✓ Joe MacLaren, Member
- ✓ Treva Marshall, Member
- ✓ Kevin Miller, Member

Guests present:

- ✓

**Board members absent:**

- ✓ Michele Gill, Chair

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With the approval of the directors present, Javier Rivera acted as Chair of the meeting, and Debbie Hahs-Vaughn recorded the minutes.

On motions duly made and seconded, it was voted that the minutes of the meeting of board of directors from December 13, 2018 and November 27, 2018 (town hall) to be taken as read.

- I. Celebrations/Recognitions
  - a. Welcome to Jason Brodeur, newest board member (pending fingerprint results)
- II. Informational Items
  - a. New board members need to turn in their conflict of interest forms and board training completion documents
  - b. Change Galileo foundation address on all documents to school address
  - c. The new deputy has started.
- III. Principal Report (M. Nunez)
  - a. David Smith, House Representative, will be touring Galileo to consider for an appropriation.
  - b. The only outstanding position is a Mental Health Counselor.
- IV. Consent Agenda
  - a. Hardship applications for volunteer hours. Motion made, second, all approved to approve consent agenda.
- V. Committee Reports
  - a. Standing Committee Reports
    - i. Budget and Finance Committee (MacLaren)
      - 1. Financial statements through October were discussed. Nothing to vote on at this time.
    - ii. Curriculum Committee (M. Gill). No updates.
    - iii. Development & Grants (C. Edwards)
      - 1. Update on Capital Campaign. End of year campaign was conducted, raising about \$1,300, along with a donation of \$10,000 from the Bengle family.
    - iv. Marketing (C. Edwards)
      - 1. Update on social media. Website analytics were shared. Among others, there were about 30,000 visitors to the website in 2018, and a large proportion of those were new users.
  - b. Special Committee Reports
    - i. Facility Committee (K. Miller)
      - 1. Update on second school facility. We now own the property, closing it on it before the end of 2018. Building Hope has put out bids for general contractors.
    - ii. Strategic Planning Committee (R. Margadonna). No updates.

VI. PTA/SAC Updates. No updates.

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### **OLD BUSINESS**

VII. A draft of the employee retirement/benefits survey was shared.

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### **PUBLIC COMMENT**

No guests present.

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### **NEW BUSINESS**

VIII. Plan family/community Town Hall for next meeting. The School Success Report will be shared, along with relevant updates.

IX. Set date for March board meeting @ CFE

X. Important Dates

FEBRUARY 19, 5 pm Town Hall; 6 pm Board Meeting @ Galileo School

- Review of quarterly budget
- General Town Hall for stakeholders
- Javier Rivera eligible for Board re-appointment

MARCH 11, 5:30, CFE, 1000 Primera (intersection of Primera and Rhinehart), Lake Mary

- Plan Strategic Planning Retreat
- Board Visit Day at Galileo School
- Annual parent/teacher/student survey
- Board of Directors formally observes and evaluates School Principal and conducts walk-through of the school

XI. Adjournment

There being no further business to transact at the time, it was voted to adjourn the meeting.

Dated: January 8, 2019

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Debbie Hahs-Vaughn, Secretary