

galileoschool

MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS

FOR GIFTED LEARNING

Minutes of a meeting of the Board of Directors of the Galileo School for Gifted Learning duly called and held on March 11, 2019 at CFE Credit Union, Lake Mary, FL.

Board members present:

- ✓ Javier Rivera, Vice Chair
- ✓ Debbie Hahs-Vaughn, Secretary
- ✓ Caleb Edwards, Member
- ✓ Joe MacLaren, Member
- ✓ Rich Margadonna, Member
- ✓ Treva Marshall, Member
- ✓ Kevin Miller, Member

Guests present:

- ✓

Board members absent:

- ✓ Michele Gill, Chair

With the approval of the directors present, Javier Rivera acted as Chair of the meeting, and Debbie Hahs-Vaughn recorded the minutes.

On motions duly made and seconded, it was voted that the minutes of the meeting of board of directors from February 19, 2019 to be taken as read.

- I. Informational Items
 - a. Check status of new board members board training completion documents
 - b. Change Galileo foundation address on all documents to school address
 - c. Board members need to schedule their school observations before the first week of April. Please visit in pairs or triads.
- II. Principal Report (M. Nunez) was provided. Lottery and testing are coming up.
- III. Consent Agenda. Nothing needed board approval.
- IV. Committee Reports
 - a. Standing Committee Reports
 - i. Budget and Finance Committee (MacLaren)
 - 1. Financial Statements were reviewed. Track expenses came in during January but for the year, we are still running a surplus. For the full fiscal year, we are over budget for both income and expense, and have a surplus of \$96,720.61. Mrs. Nunez will reach out to Bob Walker, our auditor, and inquire as to whether we should be revising the approved budget throughout the year as new funding sources are created by state legislation and/or when the board approves significant new expenses.
 - 2. Motion, second, all approved to approve January financials.
 - ii. Curriculum Committee (M. Gill). No update.
 - iii. Development & Grants (C. Edwards). The Fun Run is currently going on. About \$8,600 has been raised so far, which is about 1/3 of the way to the goal of \$30,000. About \$8,000 has been raised from corporate donors.
 - iv. Marketing (C. Edwards). Year to date website analytics, we're getting more visitors to the site, but the amount of time spent on page view was down slightly (about 5%). Social media is up compared to late year, about double that of last year. Sanford is still the #1 place where traffic is coming.
 - b. Special Committee Reports
 - i. Facility Committee (K. Miller)
 - 1. Working on trying to fit the new building within the budget. Have considered restarting the design of the new building, reconceptualizing some of our choices. Also still working on getting kindergarten approved and lessening improvements to road. Biggest change was going from 3 separate buildings to one big building. We are trying to preserve the square footage. Architects will draw up what they think we can live with.

- ii. Strategic Planning Committee (R. Margadonna)
 - 1. Will try to meet during the first part of April.
- iii. Ad Hoc Committee on Employee Benefits (Rivera, Marshall, Miller)
 - 1. Met with faculty recently, and there is a diverse opinion on what benefits are desired. We will do analyses of current insurance offered and will vet the competitiveness of them. We will also look at retirement options as that is one benefit we do not offer. As options are rolled out, we will spend a good deal of time on educating employees on the options. Based on talking with staff and surveys, there still seems to be some misconceptions about Galileo benefits versus our competitors.. Mrs. Nunez will bring information to next board meeting on the % salary increases for the last few years.
 - 2. Rob, who works with benefits from CFE Credit Union, will vet Galileo benefits to see if they are competitive.

V. PTA/SAC Updates

OLD BUSINESS

- VI. Approve new board research policy (D. Hahs-Vaughn). New process will be shared prior to next board meeting.

PUBLIC COMMENT

None

NEW BUSINESS

- VII. Employee benefits. See old business.
- VIII. Annual parent/teacher/student survey. These will be sent in the next few weeks.
- IX. Parent request to change middle school uniform to dark blue pants instead of khaki. The board discussed this issue, pros and cons. A compelling justification was made to remain with khaki.
- X. Tampa charter school advertising “Galileo Gifted Curriculum”. Mr. McLaren will send a demand letter to stop using this phrase.

XI. Important Dates

APRIL 16, 5:30 pm, Galileo School

- Principal Evaluation process: Principal conducts self-evaluation and submits to the Board by the May board meeting
- Strategic Planning Retreat
- Budget discussions for next year
- Board discusses Principal contract at a board meeting before discussing it with the Principal.
- Plan gala for fall

MAY, 14, 6:00 pm, 2441 West SR 426, Suite 1061, Oviedo, FL

- Approve next year's budget
- Review of quarterly budget
- Approve teacher and staff contracts
- Approve Principal contract
- Final Evaluations of School Principal are due
- Plan Fall Gala

XII. Adjournment

There being no further business to transact at the time, it was voted to adjourn the meeting.

Dated: March 11, 2019

Debbie Hahs-Vaughn, Secretary