

galileoschool

MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS

FOR GIFTED LEARNING

Minutes of a meeting of the Board of Directors of the Galileo School for Gifted Learning duly called and held on May 13, 2020 via Zoom.

Board members present:

- ✓ Michele Gill, Chair
- ✓ Javier Rivera, Vice Chair
- ✓ Debbie Hahs-Vaughn, Secretary
- ✓ Jason Brodeur, Member
- ✓ Caleb Edwards, Member
- ✓ Rich Margadonna, Member
- ✓ Joe MacLaren, Member
- ✓ Treva Marshall, Member
- ✓ Kevin Miller, Member

With the approval of the directors present, Michele Gill acted as Chair of the meeting, and Debbie Hahs-Vaughn recorded the minutes.

On motions duly made and seconded, it was voted that the minutes of the meeting of board of directors from April 13, 2020 to be taken as read.

- I. Motion made to add two new hire recommendations to consent agenda and to add proposal for Brindala to development committee.
- II. Informational Items
 - a. Review Board Training schedule and update. Tabled.
 - b. Principal evaluation process postponed this year. Thank you for completing this!
- III. Principal Report (M. Nunez)
 - a. Lottery update/enrollment. Skyway, still have a few openings in 4th, 5th, 6th. All other grades have a wait list.
 - b. Virtual School has gone well with great feedback from children, families, and the Board. Mrs. Nunez and the principal at Choices are requesting a meeting with Dr. Griffin. There are various possibilities on how schools may commence in Fall but no decisions have been made by the state yet. Galileo is required to follow the SCPS instructional calendar and will have to follow any state mandates for all schools.
 - c. CSP grant update was provided. Official notifications have not been sent, however we were informed that we can begin spending the money.
 - d. An FTE Audit was conducted prior to spring break. This audit is conducted to ensure that students are receiving the required number of instructional minutes dictated by law. The largest issue is not having Creative Productivity attached to a course code, which makes it appear to our auditor as if there was a deficit of instructional minutes provided.. For the coming year, CP will be under a course code with grades attached to it. This year, the instructional minutes were provided, but they were not coded correctly in the system.
 - e. Staffing Update. A few positions still need to be hired.
 - f. Contract Update - need to talk about Speech/Language Pathologists contracts with regards to Medicaid reimbursements. The SLPs indicated that they will not bill for Medicaid given the parameters that are required for that to happen. The laws for charter schools are different for Medicaid reimbursement. There may be legislature in process that will solve this issue. We will hold on any steps.
- IV. Consent Agenda
 - a. New hire recommendations. Motion made, second, all approved to proceed with the new hires.

New Hire		
Staff Name	Position	Campus
Annika Castillo	Front Office Secretary	Riverbend
Crissy Pedersen	Instructional Assistant- PreK	Skyway
Veronica Heredia	Instructional Assistant- PreK	Skyway
Jennifer Seay Stlouis	Nurse	Skyway

Clara Sneed	Permanent Substitute	Riverbend
Amber Brownell	Teacher	Skyway
Erin Franklin	Teacher	Skyway
Temple O'Connor	Teacher - Spanish	Riverbend
Rosie Jaya	Assistant Principal	Skyway
David Anderson	Technology Support	

V. Committee Reports

a. Standing Committee Reports

- i. Budget and Finance Committee (MacLaren). April finances: \$412K income; \$463K expenses. Fiscal year, \$175K deficit. Motion made, second, all approved. Motion passes to approve the monthly financials.
- ii. Review of quarterly budget
- iii. Curriculum Committee (M. Gill)
 1. New math curriculum and PD. Two different curricula. PD will begin the end of May.
 2. PEAKS update; will continue to 7th grade and will open in 6th grade to students who receive an invitation.
 3. Vision Guiding Principles. Motion made, second, all approved to word-smith vision statement (add arts to STEAM) and approve guiding principles as noted (revise bullet for #3).
 4. Curriculum for preschool has been selected. Motion made, second, all approved. Motion passes to adopt Creative Curriculum for preschool.
- iv. Development & Grants (T. Marshall)
 1. Update on gala. The committee suggests postponing the event to Fall 2021.
 2. Proposal from Brindala was discussed. Focus on wellness, health, and uplifting underserved communities.
- v. Marketing (C. Edwards). Analytics were shared.

b. Special Committee Reports

- i. Facility Committee (K. Miller)
 1. New campus is as close to construction on time as it can get. They are beginning to develop more of a Plan B with proposals for costs and number of trailers (Old Midway supplemented with trailers). They are beginning to work on the existing school on window flashings, water proofing, and follow-up routine air quality testing.

The Facilities Team is at a standstill currently in the negotiations to purchase the property adjacent to the Galileo Skyway campus.

- ii. Strategic Planning Committee (R. Margadonna). Meeting will take place in Fall. No updates at this point.

VI. PTA/SAC update. No updates.

OLD BUSINESS

VII. None

PUBLIC COMMENT

No questions from the public.

NEW BUSINESS

- VIII. Replace lawn maintenance with Groundskeeper. Beginning in August, we will be spending about \$3000/month on lawn care when the new campus is in place. Mrs. Nunez will provide additional details on estimated costs, insurance, etc. if we replaced the contracted lawn service with a dedicated Groundskeeper.
- IX. Budget
 - a. Motion made, second, all approved to modify the 2019-2020 budget.
 - b. 2020-2021 budget. Motion made, second, all approved to approve the Skyway and Riverbend budgets.
- X. Approve teacher and staff contracts. Motion made, second, all approved to reappoint current staff if offered a contract. The contract needs to reflect flexibility in start dates.
- XI. Approve Principal contract for 20-21 school year. Motion made, second, all approved to approve principal contract.
- XII. Set dates for summer meetings. See below.
- XIII. Important Dates
 - a. JUNE/JULY Combined Meeting
 - i. June 25 (Zoom)
 - ii. July 13 (Zoom)
 - Approve next year's budget

- Annual review of student achievement and retention data
- Annual review of Board's conflict of interest policy
- Annual review of board policies and procedures
- Operational issues
- Board recruitment
- Michele Gill, Debbie Hahs-Vaughn, Kevin Miller eligible for Board re-appointment
- (Caleb Edwards renew board training 2019)
- Schedule Curriculum Committee meeting for August

XIV. Adjournment

There being no further business to transact at the time, it was voted to adjourn the meeting.

Dated: May 13, 2020

Debbie Hahs-Vaughn, Secretary