



galileoschool

FOR GIFTED LEARNING

Parent FAQ's (for Elementary Students)

We encourage you to review the Parent Handbook provided at Meet the Teacher and on our website for detailed information regarding our policies and procedures. This document is meant as a reference guide to answer some common questions. Be sure to read the weekend edition of Mrs. Nunez's newsletter and read the teachers' electronic correspondence regularly for updates.

1) Where can I find my child's daily schedule?

Our master schedule is updated each year and posted on our website for your convenience. You will receive a copy of that schedule at the beginning of each year, but you can refer to it at any point on our website. In addition, our monthly school lunch is updated on our school website. When there are changes to our scheduled events, you will receive a REMIND text message or email from our school's principal or other administrator.

2) What do I do if I'm late to pick up my child?

Students will be dismissed in 3 zones, car line will open at 3:20 p.m. for grades Kindergarten-second grade dismissal, 3:30 for students in grades 3-5, and 3:40 for Middle School students. If you are not able to pick up your child by 4:00 P.M., your child will be sent to Dragon Watch. Dragon Watch is open until 6:00 P.M. Please note, you will be responsible for our daily fee of \$15.00. If you have not filled out a registration form for Dragon Watch, one will be provided to you at pick up.

3) Where can I find my child's grades for assignments and test scores?

Skyward is a great resource to find out how your child is doing in school. Assignment scores, test scores, and contact information can be found here. You can also set up your account to alert you when your child is not meeting your expectations in their academic progress. If you have never accessed Skyward, a quick access guide for Skyward can be found on our website under the Parent Handbook.

4) Can my child take electronic devices to school?

Student cell phones and other electronic devices are permissible on campus; however, they must not be visible during school hours (8:30 a.m. to 3:30 p.m.) unless they have been given permission by their teacher to use the device as part of classroom learning. Students are expected to keep all electronic devices "off" and stowed in their backpacks during school hours so as not to pose a disruption or distraction to the academic environment. Cell phones are NOT to be used on campus during the academic school day unless they are being used in



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conjunction with an approved academic activity AND with the consent of the child's teacher. Students in violation of this policy may receive an electronic ban and no longer be allowed to bring personal devices to campus. The school is NOT responsible for lost or stolen electronic devices brought on campus.

5) **When should I expect a parent/teacher conference?**

Elementary teachers will reach out to parents via email to sign up for conferences. If you do not receive an email, please reach out to your child's teacher if you would like to schedule a conference.

6) **How do I find out which CP my child is taking?**

Every other month students can sign up for interest-based workshops, Creative Productivity (CP), where they work to create authentic projects for a minimum of two weeks at a time with their peers who share the common passionate interest. Students are assigned their CP placement after they select their top choices through their homeroom teacher. We encourage you to communicate with your child on their upcoming CP choice. If you have questions regarding their choice, please contact your child's teacher.

7) **If my child is not going to school today, what should I do?**

If your child is not able to attend school, please call or email your child's teacher in the morning to report the absence. Students must turn in a written or emailed excuse for an absence to the teacher immediately upon return to school following the absence for the absence to be excused. When a student arrives late to school, the parent and student must report directly to the front office secretary and sign in on the tardy roster, a doctor's note or handwritten/emailed excuse from the parent is also required. See the Parent Handbook for additional details on our school's attendance policy.

8) **How can I volunteer and check my volunteer hours?**

Parents and community members are always encouraged to help at Galileo. Everyone who wants to volunteer must register via the SCPS Dividends registration site at: <https://dvd.scps.k12.fl.us/>. New volunteers and returning volunteers need to be registered/activated each school year. Signing in and out at our front office when you come in the building to volunteer will keep your hours in the Raptor system (used by the school to determine your required volunteer hours). If you are volunteering from home (to complete tasks for teachers or staff), you can log your hours from home through the individual link emailed to you with your Dividends sign-up confirmation. If you previously logged in hours from home, you could also use this link: <https://apps.raptortech.com/Volunteer/Login/NDM6Vm9sdW50ZWVvOmVuLVVT>. You will use the same system to pull up total hours volunteered for the year. Galileo has various volunteering opportunities throughout the year: teachers will request volunteers when needed through their weekly updates, PTSA will send out a request for volunteers for every school wide event, and Ms. Nunez's weekly emails will have the volunteer opportunities coming up for the school.